
**FLORIDA DEPARTMENT OF  
CHILDREN  
& FAMILIES**  
**CHILD CARE FACILITY  
INSPECTION CHECKLIST**

Authority: Sections 402.301 - .319, Florida Statutes  
Chapter 65C-22, Florida Administrative Code


Inspection Type Other			
Name of Facility SAMPLE DAY CARE FACILITY		ID Number 0000000	
Facility Address SAMPLE STREET Jacksonville, FL 00000			
Owner/Operator SAMPLE / sample	Staff present 0	Licensed Capacity 0	Children Present 0

**GENERAL REQUIREMENTS (65C-22.001)**

- |  |            |
|--|------------|
| 1. License Displayed/Citation Posted 402.3125<br>Comments<br>CLASS 3 VIOLATION   | Compliance |
| 2. Licensed Capacity 402.305(6)<br>Comments<br>CLASS 2 VIOLATION                 | Compliance |
| 3. Minimum Age/in Charge (3) & 402.305(2)(c)<br>Comments<br>CLASS 1 VIOLATION    | Compliance |
| 4. Ratio Sufficient (4)(a,b) & 402.305(4)<br>Comments<br>CLASS 2 VIOLATION       | Compliance |
| 5. Supervision Direct/Naptime (5)(a,b)<br>Comments<br>CLASS 1 VIOLATION          | Compliance |
| 6. Driver's License/Physical (6)(a)<br>Comments<br>CLASS 2 VIOLATION             | Compliance |
| 7. Vehicle Inspected/Insured (6)(b,c) & 316.615<br>Comments<br>CLASS 2 VIOLATION | Compliance |
| 8. Seat Belts/Child Restraints (6)(d,e)<br>Comments<br>CLASS 1 VIOLATION         | Compliance |
| 9. Transportation Log Maintained (6)(f)<br>Comments<br>CLASS 3 VIOLATION         | Compliance |
| 10. Planned Activities Posted/Followed (7)(a)<br>Comments<br>CLASS 3 VIOLATION   | Compliance |
| 11. Field Trip Posted/Permission (7)(b)<br>Comments<br>CLASS 3 VIOLATION         | Compliance |
| 12. Child Discipline/Compliance (8)(b,c)<br>Comments<br>CLASS 2 VIOLATION        | Compliance |
| 13. Discipline Policy Available/Review (8)(c)<br>Comments<br>CLASS 3 VIOLATION   | Compliance |

**PHYSICAL ENVIRONMENT (65C-22.002)**


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|--|------------|
| 14. Clean/Good Repair (1)(b)<br>Comments | Compliance |
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**PHYSICAL ENVIRONMENT (65C-22.002)**

14. Clean/Good Repair (1)(b) CLASS 2 VIOLATION	Compliance
15. No Toxic/Hazardous Materials (1)(c) Comments CLASS 1 VIOLATION	Compliance
16. Supplies Labeled/Stored (1)(e) Comments CLASS 2 VIOLATION	Compliance
17. Sufficient Lighting (2)(a) Comments CLASS 2 VIOLATION	Compliance
18. Temperature and Ventilation (2)(b,c) Comments CLASS 2 VIOLATION	Compliance
19. Indoor Space/Square Footage (3)(a-d) & 402.305(6) Comments CLASS 2 VIOLATION	Compliance
20. Outdoor Area/Square Footage (4)(a,b) & 402.305(6) Comments CLASS 2 VIOLATION	Compliance
21. Outdoor Play Area (4)(c) Comments CLASS 2 VIOLATION	Compliance
22. Fencing (4)(d,e) Comments CLASS 2 VIOLATION	Compliance
23. Individual Bedding (5)(b) Comments CLASS 2 VIOLATION	Compliance
24. Bedding/Linens Safe/Sanitary (5)(c,d) Comments CLASS 2 VIOLATION	Compliance
25. 18" Around Nap Space (5)(e) Comments CLASS 2 VIOLATION	Compliance
26. Exit Area Clear (5)(e) Comments CLASS 2 VIOLATION	Compliance
27. Crib Requirements (5)(f) Comments CLASS 2 VIOLATION	Compliance
28. Toilets/Basins # Required/Accessible (6)(a-c) Comments CLASS 2 VIOLATION	Compliance
29. Plumbing/Potty Chairs Operating/Sanitized (6)(b,g) Comments CLASS 2 VIOLATION	Compliance


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**PHYSICAL ENVIRONMENT (65C-22.002)**


30. Bath Facilities Available/Supervised (6)(d,e) Comments CLASS 2 VIOLATION	Compliance
31. Bathroom Supplies/Equipment Available (6)(f) Comments CLASS 2 VIOLATION	Compliance
32. Operable Phone (7)(b) Comments CLASS 1 VIOLATION	Compliance
33. Monthly Fire Drill (7)(c) Comments CLASS 2 VIOLATION	Compliance
34. Window Screens (8)(a) Comments CLASS 2 VIOLATION	Compliance
35. Proper Handwashing (8)(a,b) Comments CLASS 2 VIOLATION	Compliance
36. Drinking Water Available (8)(a) Comments CLASS 2 VIOLATION	Compliance
37. Sanitary Diapering Area/Location (8)(b) Comments CLASS 2 VIOLATION	Compliance
38. Proper Disposal of Soiled Diapers (8)(b) Comments CLASS 2 VIOLATION	Compliance
39. Indoor Equipment/Sufficient, Safe, Suitable, Sanitary, Maintained (9)(a) Comments CLASS 2 VIOLATION	Compliance
40. Outdoor Equipment/Suitable, Safe & Maintained (9)(b) Comments CLASS 2 VIOLATION	Compliance

**TRAINING (65C-22.003)**

*41. 40-Hour Training (2)(a) Comments CLASS 3 VIOLATION	Compliance
42. 8-Hour Inservice (5)(a-c) Comments CLASS 3 VIOLATION	Compliance
43. Sufficient Credentialed Staff (6)(a,d) Comments CLASS 3 VIOLATION	Compliance

**HEALTH RELATED REQUIREMENTS (65C-22.004)**

44. Proper Isolation Area/Utilized (2)(b) Comments CLASS 2 VIOLATION	Compliance
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**HEALTH RELATED REQUIREMENTS (65C-22.004)**

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|--|------------|
| 45. First Aid Staff/Supplies (3)(a-c)<br>Comments<br>CLASS 1 VIOLATION           | Compliance |
| 46. CPR Staff (3)(a,b)<br>Comments<br>CLASS 1 VIOLATION                          | Compliance |
| 47. Emergency Telephone Numbers (3)(d)<br>Comments<br>CLASS 2 VIOLATION          | Compliance |
| 48. Accident/Incident Documented (3)(d)<br>Comments<br>CLASS 2 VIOLATION         | Compliance |
| 49. Medicine Labeled/Stored/Authorized (4)(a-c)<br>Comments<br>CLASS 2 VIOLATION | Compliance |

**FOOD AND NUTRITION (65C-22.005)**

- |  |            |
|--|------------|
| 50. Meals/Snacks Quality/Quantity (1)(a)<br>Comments<br>CLASS 2 VIOLATION              | Compliance |
| 51. Menu/Substitutions Posted/Dated/Accessible (1)(d)<br>Comments<br>CLASS 3 VIOLATION | Compliance |
| 52. Individual/Supervised Feeding (3)(a,b)<br>Comments<br>CLASS 2 VIOLATION            | Compliance |
| 53. Bottles Sanitary and Labeled (3)(b)<br>Comments<br>CLASS 2 VIOLATION               | Compliance |
| 54. Sufficient Seating (3)(c)<br>Comments<br>CLASS 2 VIOLATION                         | Compliance |
| 55. Single Service Items (3)(d)<br>Comments<br>CLASS 2 VIOLATION                       | Compliance |

**RECORD KEEPING (65C-22.006)**

- |  |            |
|--|------------|
| 56. Records Available (1)<br>Comments<br>CLASS 3 VIOLATION                       | Compliance |
| *57. Children's Health/Immunization Records (2)<br>Comments<br>CLASS 3 VIOLATION | Compliance |
| *58. Enrollment Information on File/Current (4)<br>Comments<br>CLASS 3 VIOLATION | Compliance |
| 59. Personnel Records (5)<br>Comments<br>CLASS 3 VIOLATION                       | Compliance |



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**RECORD KEEPING (65C-22.006)**

60. Form 5131/Screening Documents (5)(e) & 435.04 Compliance  
**Comments**  
CLASS 1 VIOLATION
61. Daily Attendance/Maintained (6)(a) Compliance  
**Comments**  
CLASS 3 VIOLATION
62. Emergency Plan/Posted (6)(c) Compliance  
**Comments**  
CLASS 2 VIOLATION
63. OTHER Not Monitored  
**Comments**  
NOTE: REPEATED CLASS 2 AND CLASS 3 VIOLATIONS MAY RESULT IN A VIOLATION MOVING UP TO HIGHER CLASSIFICATION FOR ENFORCEMENT ACTION.

CLASS 1 VIOLATIONS ARE SERIOUS IN NATURE AND COULD OR DO RESULT IN DEATH OR SERIOUS HARM TO THE HEALTH, SAFETY AND WELL BEING OF A CHILD. THE AMOUNT OF THE FINE WILL BE BASED ON THE NATURE AND SEVERITY OF THE VIOLATION AND REPETITION.

CLASS 2 VIOLATIONS ARE SERIOUS IN NATURE BUT DO NOT POSE AN IMMEDIATE THREAT TO THE HEALTH, SAFETY AND WELL BEING OF A CHILD BUT COULD REASONABLY BE EXPECTED TO CAUSE HARM WITHIN 90 DAYS AND INCLUDE THOSE CONDITIONS RELATED TO THE OPERATION AND MAINTENANCE OF THE FACILITY.

CLASS 3 VIOLATIONS ARE THE LEAST SERIOUS IN NATURE AND POSE NO THREAT TO THE HEALTH, SAFETY AND WELL BEING OF A CHILD AND INCLUDE THOSE CONDITIONS RELATED TO THE OPERATION AND MAINTENANCE OF THE FACILITY.

Inspected by: \_\_\_\_\_

Received by: \_\_\_\_\_

Date: 04/30/2002 Time: 1:00PM to 5:00PM